

**Town of Seven Devils
Tourism Development Authority Meeting
September 25, 2018**

The Town of Seven Devils Tourism Development Authority met in regular session on Tuesday, September 25, 2018 at Town Hall. Chair Anne Fontaine, Member Tom Gidley, Town Manager Debbie Powers and Finance Officer Helga Sappington were present. Member Jack Duncan was present via phone.

Call to Order

Chair Anne Fontaine called the meeting to order at 9:00 am.

Adopt Agenda and Approve Minutes

Finance Officer Helga Sappington asked the TDA members to add the foreclosure of the Joseph Powell Trustee property to the agenda. Member Jack Duncan made a motion to adopt the agenda with the added request and to approve the minutes from the August 28, 2018 meeting. Member Tom Gidley seconded the motion. The motion passed unanimously.

Citizen Comments

Brad and Kay Lambert were present.

Old Business

- Town Manager Debbie Powers updated the TDA members on the Brownlow Park progress. The Town now holds a landscaping deed for the Brownlow Park. The Public Works department will remove the dead plants out of the park. The TDA members will revisit the landscaping plans for the park in spring.
- Town Manager Debbie Powers presented the new rack cards to the TDA members. Debbie will work with Dana on the requested changes and order more cards for review.
- Town Manager Debbie Powers updated the TDA members on the Otter Falls parking lot extension. Gilliam Construction won the bid for the project. Construction should start after Town Engineer David Poore completes bid paperwork.
- Town Manager Debbie Powers updated the TDA members on the Tennis and Pickle Ball court maintenance. Court One will give an estimate for the project soon.

New Business

- Town Manager Debbie Powers presented the audit report to the TDA members. The TDA members thanked Finance Officer Helga Sappington and Town Manager Debbie Powers for their work.
- Town Manager Debbie Powers presented the ads in the HC Press Fall Guide, WNC co-op ad, Autumn Times and CML to the TDA members.
- The TDA members agreed to finance the fall decorations throughout the Town.
- The TDA members agreed to finance the remodeling for the police department. Debbie will get quotes.

- Member Tom Gidley made a motion to purchase the foreclosed Joseph Powell Trustee property for the Town to extend the Otter Falls property. Member Jack Duncan seconded the motion. The motion passed unanimously.

Financial Statement

- Member Tom Gidley made a motion to approve the financial statements. Member Jack Duncan seconded the motion and it was agreed upon unanimously.

Board Comments

- Town Manager Debbie Powers notified the TDA members that the Woolly Worm Rack Cards were received and that the Avery Chamber wanted to thank the TDA for their donation of \$ 500.00.

- **Adjourn**

At 9.35 am, Member Tom Gidley made a motion to adjourn. Member Jack Duncan seconded the motion and it was agreed upon unanimously.