

**TOWN OF SEVEN DEVILS  
TOWN COUNCIL  
MINUTES – REGULAR MEETING**

**October 13, 2015**

The Seven Devils Town Council met in regular session on Tuesday, October 13, 2015, at Town Hall. Present were Mayor Larry Fontaine, Mayor Pro Tem Brad Lambert, Council Members Kay Ehlinger, David Ehmig and David Hooper. Also present was Town Attorney Rob Angle. The minutes were recorded by Sara Miller, Town Clerk.

**CALL TO ORDER**

Mayor Fontaine called the meeting to order at 5:35 PM.

**PLEDGE OF ALLEGIANCE**

Council members and citizens recited the Pledge of Allegiance

**ADOPT AGENDA**

Mayor Fontaine added New Business Item F: Plan Review of Town Manager Applicants, to the agenda. Member Ehlinger made a motion to adopt the amended agenda. Mayor Pro Tem Lambert seconded the motion. The members agreed unanimously.

**CONSENT AGENDA**

**ADOPT MINUTES OF REGULAR TOWN COUNCIL MEETING—September 8, 2015**  
**ADOPT MINUTES OF SPECIAL TOWN COUNCIL MEETING—September 23, 2015**  
**ADOPT MINUTES OF SPECIAL TOWN COUNCIL MEETING—October 5, 2015**  
**REQUEST TO SURPLUS OBSOLETE AND UNUSED EQUIPMENT**

Member Ehmig made a motion to adopt the consent agenda. David Hooper seconded the motion. The members agreed unanimously.

**CITIZEN COMMENTS**

Kay Lambert, 430 Wildcat Rocks Rd, wished to thank the Town, TDA, and the Public Works Department for putting up the nice Fall décor. The Fall display looks wonderful! She also stated that Operation Medicine Cabinet was a great success, and that the Foscoe location collected the most pills during the event.

**ADMINISTRATIVE UPDATE & CALENDAR**

Mayor Fontaine stated that the Council had received 17 applicants for the Town Manager position, and that they would begin reviewing them as soon as possible. He also stated that he and Mayor Pro Tem Lambert planned to attend the PARTF meeting on October 30, in hopes that the Town would receive additional money for Otter Falls improvements.

**OLD BUSINESS—NONE**

**NEW BUSINESS**

**TOWN AUDIT PRESENTATION—SHARON GILLESPIE FROM YOUNG, MILLER, & GILLESPIE P.A.**— Sharon Gillespie, of Young, Miller, & Gillespie gave an overview of the Financial Audit report. Copies of the report were given to each Council Member, and a copy was placed in Town Hall for citizens to review. She commented that the Town passed the Audit, and they were able to give a clean opinion of the Town's financial status. She did point out that she was required to write the Town up for the Otter Falls payoff that was not handled in a Budget Amendment. Ms. Gillespie thanked the Town for the opportunity to perform the audit and commended the new town Finance Officer Helga Sappington for her hard work and cooperation on her first audit. Mayor Fontaine stated that the Town wanted to thank Sharon, Nancy and Helga for their hard work during the audit process. **~CLOSED~**

**ABC AUDIT PRESENTATION—SARA BREWER**—Sara Brewer presented the members with the audit summary for the High Country ABC to review. She briefly highlighted the sales for the year as well as pointed out that the gross sales for the year were \$2,771,226.00, an approximately \$74,000.00 increase from the previous year. The Council thanked Ms. Brewer for her presentation. **~CLOSED~**

**RESOLUTION AUTHORIZING \$250 THRESHOLD FOR CASH DEPOSITS**—After brief discussion, Member Hooper made a motion to adopt the Resolution for the Town of Seven Devils Town Council Authorizing \$250.00 Threshold for Deposits. Member Ehmig seconded the motion. The members agreed unanimously. **~CLOSED~**



**ADOPT SEVEN DEVILS PUBLIC SAFETY DEPARTMENT POLICIES AND PROCEDURES**—Mayor Fontaine gave a short introduction, stating that this document was an all-encompassing document for the Public Safety department. He stated that it would be a living document, subject to change and review as needed. Police Chief Chuck Davis stated that the League of Municipalities wanted the Town Council to adopt the policy officially. Mayor Pro Tem Lambert thanked Chief Davis for his hard work in putting the document together. After brief discussion, Member Ehmig made a motion to adopt the Seven Devils Public Safety Department Policies and Procedures. Member Hooper seconded the motion. The members agreed unanimously. **~CLOSED~**

**APPOINTMENT OF SEVEN DEVILS REPRESENTATIVE(S) TO THE WATAUGA COUNTY RECREATION COMMISSION**—After brief discussion, Mayor Pro Tem Lambert stated that a motion should be made to appoint Anne Fontaine as one of the representatives for Seven Devils on the Watauga County Recreation Commission. Member Ehmig made such motion. Member Ehlinger seconded the motion. The members agreed unanimously. **~CLOSED~**

**PLAN REVIEW OF TOWN MANAGER APPLICATIONS**—After brief discussion, Mayor Fontaine and the Council decided that they would have a special meeting on Thursday, October 22, 2015 at 2:00PM to discuss all of the Town Manager applications they had received and their ratings. No action was taken. **~CLOSED~**

**COMMITTEE REPORTS**

Planning Board—No meeting

Public Works—No meeting

Public Safety Committee –No meeting

Recreation Commission

TDA

ABC Board

Public Safety Department

Police Report

Fire Report

Financial Report

**COUNCIL COMMENTS**

Mayor Pro Tem Lambert reminded everyone that the Meet the Candidate Forum would be on Thursday, October 15, 2015 at 6:30PM at Town Hall.

Mayor Pro Tem Lambert stated that the Banner Elk Town Hall had started a lending library, taking example from the Seven Devils lending library. He suggested that the lending library add a children's area with books, puzzles, and child friendly seating.

**ADJOURN**

Member Ehmig made a motion to adjourn. Member Ehlinger seconded the motion. The members agreed unanimously. The meeting was adjourned at 6:20PM.

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Larry Fontaine, Mayor

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Sara Miller, Town Clerk