

**Town of Seven Devils
Town Council Workshop Agenda
March 22, 2018 8:30am
Grandfather/Foscoe Community Center**

Retreat Agenda:

- 1. Call to Order**
- 2. Pledge**
- 3. Adopt Agenda**
- 4. Old Business**
 - Certificate of Sufficiency – Kathe annexation
 - Resolution 2018 -06
- 5. Review Council 2017 Achievements**
- 6. Council Goals for 2018**
- 7. Discussion Items**
 - Skyline Building/new Town Hall/architect
 - Cottom Rezoning Request
 - Construction – May (Lot 25, Rocky Top) and upcoming Kathe (Lot 2, Grandview)
 - CLUP review – Planning Board start on 3/20/18
- 8. Manager Items**
 - Manager Goals 2018
 - ASU intern – Abby Cockerham, MPA student
 - Review current loans – BAB and Snowcloud
 - Cash Position
 - Tax Collections update – advertising and garnishments
 - Social Media – Best Practices from NC Dept of Cultural Resources
 - De-annexation process – Blog post from Frayda Bluestein, School of Government
 - MLK -> President's Day – request to exchange/ change Personnel Handbook
 - 401(K) request – increase from 2% match to 3% match – “catch up” for general employees to Police (5% match requirement)
 - Preliminary Budget “Sneak Peek”
 - Debbie's Fun Facts!
- 9. Closed Session – Personnel – Progression Planning**
- 10. Council Comments**
- 11. Recess**

ACHIEVEMENTS in 2017

January:

- New dump truck for PW
- Hillary and Cody Fields join 7D team

February:

- NC Wildlife Biologist speaks
- Amend Zoning map to include "PARKS"

March:

- Hillary attends FMS training
- Hillary obtains Notary
- Helga completes Prop Tax Collection course

April:

- Sales Tax renegotiation with Watauga County
- PD complete in-service training
- 1st Annual Arbor Day celebration

May:

- 811 training for staff
- Skyland Drive waterline project completed
- PW complete PRV training
- Debbie obtains CZO certification

June:

- Annex BRC
- RTP approval on initial grant app
- State Fire Grant awarded

July:

- 14th Annual SafetyFest
- BRC "Meet & Greet"
- final onsite visit from PARTF
- Passed "Brunch Bill"

August:

- New signage for Tennis/Pickle Ball and Otter Falls

Sept:

- 1st Annual 7K@7D
- Paving projects completed (\$94,000)
- Utility Audit and Annual Financial Audit completed

Oct:

- New water meter reader & software
- Candidate Forum

Nov:

- New PD Explorer
- submit NCDOT Ped Plan grant
- BOA grants variance to Bob Bridges
- Municipal election

Dec:

- Occupancy Tab on website
- purchase PBSB traffic counter
- TDA funds ramp, well doors, 5 windows
- Deer Inventory reduced by 6 (target was 8)

Other:

- Brad is Outstanding Local Elected Official of the High Country
- Tina completes Red Cross Shelter Manager certification
- New Maps
 1. Zoning map – July 2017
 2. Powell Bill map – April 2017
 3. Zoning/Road map – Dec 2017

Manager Goals for 2018:

1. Email water bills
2. Tree City USA
3. Peak Mountain Trail grant opportunities
4. Otter Falls parking lot expansion
5. Recreational Needs Survey
6. Dog Park grant
7. Assist Planning Board with CLUP update
8. Staff training
 - Public Works – CDL – ongoing water certifications
 - Police – supervisory training, plus ongoing annual requirements
 - Fire – ongoing, also conventions
 - Admin – Hillary – Clerk certifications
 - Helga – Public Employment Law course @ School of Government
 - Debbie – ongoing CZO continuing ed credits