

**Town of Seven Devils
Tourism Development Authority Meeting
September 27, 2016**

The Town of Seven Devils Tourism Development Authority met in regular session on Tuesday, September 27, 2016 at Town Hall. Member Tom Gidley, Member Anne Fontaine, Town Manager Debbie Powers and Finance Officer Helga Sappington were present. Chair Bill Wilkinson was absent.

Call to Order

Anne Fontaine called the meeting to order at 9:00 am.

Adopt Agenda

Anne made a motion to adopt the agenda. Tom seconded the motion. The motion passed unanimously.

Approve Minutes

Anne made a motion to approve the minutes of August 23, 2016. Tom seconded the motion. The motion passed unanimously.

Citizen Comments

Brad and Kay Lambert were present. Brad suggested to use the close to \$ 2,000,000.00 overall rental incomes as an adverting tool on the Town's website.

Old Business

- Town Manager Debbie Powers updated the TDA members with pictures on the Alpine Meadows project. The bench for the mini park is still on order.
- There was an update on Randy Johnson. The TDA will withhold the final payment since Randy never met the TDA deadlines.
- There was a discussion about the grant for the dog park. Debbie informed the TDA that we haven't received notification of grant award, but will try again next year.
- Debbie updated the TDA on the Otter Falls trail projects. Debbie contacted the trail builder again after he cancelled one and didn't show for the second appointment.

New Business

- Town Manager Debbie Powers presented the audit results to the TDA.
- Town Manager Debbie Powers will check with Nick Green on cost to inform citizens of unusual situations like water and power outages per e-mail.
- The TDA members approved (\$ 1488) advertising with the High Country Host 2017 Mountain Vacation Planner.

- Anne Fontaine will purchase fall decorations for the Town.
- The TDA asked the maintenance department to change the banners to fall.
- Finance Officer Helga Sappington will gather information on advertising with Blue Ridge Travel Guide.
- Tom made a motion to approve landscaping (\$600.00) at Hawkspeak Condos. Anne seconded the motion and it was agreed upon unanimously.

Financial Statement

- Tom made a motion to approve the August 2016 financial statements. Anne seconded the motion and it was agreed upon unanimously.

Board Comments

There was a discussion about the impact of the involvement of the Recreation Committee. The TDA will continue to support the Recreation committee. The Recreation Committee plans two movies and two concerts in 2017.

Adjourn

At 9:35 am, Anne made a motion to adjourn. Tom seconded the motion and it was agreed upon unanimously.