

**TOWN OF SEVEN DEVILS  
TOWN COUNCIL  
MINUTES – REGULAR SESSION  
July 13, 2009**

The Town of Seven Devils Town Council met in regular session on Monday, July 13<sup>th</sup>, 2009 at Town Hall. Members present were Mayor Bob Dodson, Mayor Pro Tem Richard DeMott and Council Members Kay Ehlinger, Bill Wilkinson and Kathy Copley. Also in attendance were Town Manager Ed Evans and Town Attorney Rob Angle. Town Clerk Karen Daniels recorded the minutes.

**CALL TO ORDER**

Mayor Dodson called the meeting to order at 5:31 p.m.

**PLEDGE OF ALLEGIANCE**

Council members and citizens recited the Pledge of Allegiance.

**ADOPT AGENDA**

Mayor Pro Tem DeMott made a motion to adopt the agenda. Member Wilkinson seconded the motion. The members agreed unanimously.

**APPROVE MINUTES**

Mayor Pro Tem DeMott made a motion to approve the June 8, 2009 regular meeting minutes as submitted. Member Copley seconded the motion. The members agreed unanimously.

**CITIZEN COMMENTS**

Kay Lambert, 430 Wildcat Rocks Road thanked everyone who came to support and work at the SafetyFest.

Mayor Dodson thanked the Public Safety Committee for all their hard work. He asked if there were numbers for the SafetyFest. George Ehlinger said he thinks the numbers will be close to last year and estimated approximately \$17,000 after all the bills are paid. He said \$4,000 will be held out for next year's SafetyFest and the balance will be given to Seven Devils Town Departments.

Tom Bookstaver, Snowcloud said he would like the minutes to reflect a special occasion this month. He told the Council twenty years ago a few people gathered at Seven Devils Town Hall to form the Seven Devils Fire Department and he would like to see the Town Council recognize the twenty years of service of the Fire Department. He said the people that were at the very first meeting were; Keith Cook, Joe Ray Buchanan, Buzzy Wolf, Ruthin O'Neil, Peggy Powell, Tom Gidley, Kenny Baughman, Craig Presnell, Dale Berry, Mark Virginia and myself. He told the Council over the past twenty years several members achieved Level One Fire Fighter Certification, a few members obtained Level Two Fire Fighter Certification and years ago when the state had Level Three Fire Fighter Certification a couple of members beat the deadline and proudly hold Level Three Fire Fighter Certification. He said many members of the Fire Department took Medical First Responder Classes and a few continued to Basic EMT Certification. He told the Council some members even moved on with EMT Defibrillation and EMT Intermediate. He said there have been many calls over the past twenty years. With some of the calls as simple as changing a battery in a smoke detector and others stressful, life and death calls. He said while most people run from a fire, a few will go toward the fire. Some of the calls have been during normal business hours but it is not uncommon to be awakened from a deep sleep when the alert tones for Seven Devils Fire Department. He said it is not easy to respond on a call and to be physically and mentally able to work a call. It is a hard job and it is even harder to be on a call when just seconds earlier the fire fighter was sound asleep. He told the Council twenty years ago a few people decided to form the Seven

Devils Fire Department which evolved to include medical response and made the Town of Seven Devils a better place.

#### **ADMINISTRATIVE UPDATE**

The Town Manager reviewed his Administrative Update with the Town Council and explained the high water usage bill for Dr. Dean Kessler listed as “Old Business” at last month’s Town Council meeting has been resolved.

#### **OLD BUSINESS**

- A. Proposed culvert installation of Skiview Road** –Mayor Dodson told the Council and Citizens this culvert is something Public Works has been looking into due to runoff and chat problems. He said Public Works has recommended to the Town Council that the town should install this 30’ culvert of 18” or 24” pipe and the estimated cost is \$3,000. Discussion followed among the Council regarding the proposed culvert installation at the intersection of Swiss Lane and Skiview.

Member Copley made a motion for the Town Manager to research the availability of funding for the \$3,000 culvert installation and cost of paving. She further motioned, upon availability of funding for the Town to install a 30’ culvert of 18” to 24” pipe diagonally across from Skiview to Swiss Lane. Mayor Pro Tem DeMott seconded the motion. The members agreed unanimously. **OPEN**

- B. Consider Adoption of Credit Card Policy** – The Town Manager explained to the Town Council there will only be two (2) credit cards. One card holder will be the Finance Officer Debbie Powers and the other card holder will be the Town Manager Ed Evans. Discussion followed and the Town Council then reviewed the proposed **TOWN OF SEVEN DEVILS CREDIT CARD POLICY AND PROCEDURES**.

The Town Council suggested the first sentence and last sentence be stricken from **II. OVERVIEW**. The Council requested the Town Manager make a clarification in the Credit Card Policy that the card holders will be limited to the Town Manager and Finance Officer.

Member Wilkinson made a motion to approve the **TOWN OF SEVEN DEVILS CREDIT CARD POLICY AND PROCEDURES** with the above revisions. Mayor Pro Tem DeMott seconded the motion. The members agreed unanimously. **CLOSED**

#### **NEW BUSINESS**

- A. Approval of Resolution on Lots 8 & Maple Springs** – The Town Council reviewed the proposed **Resolution on Lots 8 & 9 Maple Springs**.

Mayor Dodson made a motion to approve the **Resolution on Lots 8 & 9 Maple Springs**. Member Wilkinson seconded the motion. The members agreed unanimously. **CLOSED**

- B. Consideration of Flexible Spending Account Resolution for Employees** – The Town Manager reviewed the **Flexible Spending Arrangement Plan “FSA”** with the Town Council. The Town Manager explained to the Council he has been a participant in a Flexible Spending Plan for nearly twenty years.

Mayor Dodson read from the **Flexible Spending Arrangement Plan**:

- **Basic Set-up:**
  - ✓ **Employees are reminded at year-end to spend up to their limit, so they do not lose their money.**

Mayor Dodson asked the Town Manager if he has ever lost money from participating in a Flexible Spending Plan. The Town Manager told the Council he has never lost money in an FSA and the key is careful planning on part of the employee.

Mayor Dodson suggested the Town Manager make the Flexible Spending Arrangement Plan Resolution part of the Personnel Manual.

Member Ehlinger made a motion to pass the Resolution for a Seven Devils Cafeteria Plan, also known as Internal Revenue Section 125 – Flexible Spending Arrangement Plan as presented. Member Wilkinson seconded the motion. The members agreed unanimously.

The Town Manager told the Council he will present the approved **Cafeteria Plan Resolution** as part of the **Seven Devils Personnel Manual** at the next Town Council meeting in August. **OPEN**

- C. **Final Budget Amendments 2008-2009** – The Town Manager reviewed the Final Budget Amendments for FY 2008-2009 with the Town Council.

Mayor Dodson made a motion to approve the Final Budget Amendments for 2008-2009 as presented. Mayor Pro Tem DeMott seconded the motion. The members agreed unanimously. **CLOSED**

#### COMMITTEE REPORTS

- A. **Planning Board** – There were no additional comments.
- B. **Public Works** - There were no additional comments.
- C. **Public Safety** – There were no additional comments.
- D. **ABC Board** – There were no additional comments.
- E. **TDA** – Member Copley requested that copies of the TDA budget be distributed to the Town Council member's.
- F. **Financial Report** – The Town Manager reviewed the Financial Report with the Town Council.

Mayor Pro Tem DeMott made a motion to accept the Financial Report as presented. Member Wilkinson seconded the motion. The members agreed unanimously.

#### TOWN COUNCIL COMMENTS

Mayor Pro Tem DeMott told the Council and Citizens there will be a disposal point at the Foscoe Pharmacy on October 3<sup>rd</sup> to turn in unused pharmaceuticals.

#### ADJOURN

At 6:15 p.m. Member Copley made a motion to adjourn. Mayor Pro Tem DeMott seconded the motion. The members agreed unanimously.

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Bob Dodson, Mayor

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Karen E. Daniels, Town Clerk