

TOWN OF SEVEN DEVILS
Tuesday, October 10, 2023
Regular Council Meeting
5:30pm

- 1) PRAYER/INVOCATION
- 2) PLEDGE OF ALLEGIANCE
- 3) CALL TO ORDER - 5:30pm
- 4) ADOPT AGENDA
- 5) CONSENT AGENDA
 - A. Motion for Consideration
 - (i) Adopt minutes of Town Council meeting – September 12, 2023
- 6) CITIZENS COMMENTS
- 7) OLD BUSINESS - None
- 8) NEW BUSINESS
 - A. FY23 Town Audit Presentation – Misty Watson, CPA
 - B. Water Use Ordinance – Amend Article 4- *Motion*
 - C. New Seven Devils Website – www.SevenDevilsNC.gov *Presentation*
- 9) ADMINISTRATIVE UPDATE
- 10) COMMITTEE REPORTS
 - A. Board of Adjustment – No meeting
 - B. Planning Board – No meeting
 - C. Public Works – No meeting
 - D. Public Safety Committee – October minutes
 - E. Parks & Recreation Committee – September minutes
 - F. TDA – September minutes
 - G. ABC Board
 - H. Tree Committee – No meeting
 - I. Police Report
 - J. Fire Report
 - K. Financial Report
- 11) COUNCIL COMMENTS
- 12) ADJOURN

**TOWN OF SEVEN DEVILS
TUESDAY, SEPTEMBER 12, 2023
REGULAR COUNCIL MEETING
5:30pm**

The Seven Devils Town Council met for a regular meeting on Tuesday, September 12, 2023 at Town Hall. Attendance included: Mayor Larry Fontaine, Mayor Pro Tem Brad Lambert, and Council Members – Wayne Bonomo, Leigh Sasse and Jeffrey Williams. Staff included: Town Manager Johnathan Harris, Town Attorney Rob Angle; the minutes were recorded by Town Clerk Hillary Gropp.

INVOCATION

Mayor Fontaine gave the Invocation for the Town Council meeting.

PLEDGE OF ALLEGIANCE

Council members and citizens recited the Pledge of Allegiance.

CALL TO ORDER

Mayor Fontaine called the meeting to order at 5:30pm.

AMEND AGENDA

Mayor Pro Tem Lambert made a motion to amend the agenda and remove New Business Item A. FY23 Town Audit Presentation; Member Bonomo seconded the motion. All members agreed.

ADOPT MINUTES

Public Hearing & Town Council Meeting Minutes of August 8, 2023 - Member Sasse made a motion to approve and adopt the minutes; Mayor Pro Tem Lambert seconded the motion. All members agreed.

CITIZENS COMMENTS

Fred Dorman – 195 Black Hawk Drive- asked to delay his comments to the Town Council until later in the meeting at New Business, Agenda Item, D., Paving – Lillian Drive; Town Council agreed to delay.

Mary Ballinger – 526 Buckeye Lane- read a letter from **Citizen Ware – 202 Cliffside Lane** about unreasonably high water rates, no advance notification, and the effect on full-time owners. Ballinger continued on with Citizens Comments, thanking staff for help in understanding consumption at their location. Ballinger protests the new rate increase and requests the Town Council amend the FY Budget with reduction of rates and CIP. Mayor Fontaine replied with details of gallons being pumped increasing from 9 million in 2018 to 14 million currently. The increase rates provide the revenue funding needed to treat the water, as well as other expenses. Member Bonomo also stated the increase will affect some owners with locations being used as short term vacation rentals. The increase rate for CIP will help plan for future needs and make repairs on the aging waterlines. Recently there have been three (3) water line breaks and repairs in the Town.

Ginger Asbill – 846 Alpine Drive – asked about the recent Town Hall meeting, and budget meetings being viewed online by citizens.

Town Manager Harris replied that the recent Town Hall meeting was not an official Town meeting, but rather citizen organized for informational purposes with Council Member Sasse and staff including the Fire Chief and Town Manager. The new website and boardroom set up will allow citizens to view meetings live or recordings.

Member Bonomo also stated the Town Hall meeting was not a Town Council meeting.

Rosalyn Thorpe – Woodwinds Circle – spoke about the natural and serene beauty of the Town, low traffic and the infrastructure cannot hold more traffic. She is not in favor of rezoning or the Alpine coaster and asked citizens to raise their hands if they too were opposed.

Town Manager Harris replied, the decision of the Alpine coaster was by the Board of Adjustment, not the Town Council.

Town Manager Harris reported the update of the rezoning request is on tonight's agenda.

Margaret Clark – 199 Hawkspeak Lane – commented that towns and communities lose their charm with each rezoning or variance request, one at a time.

Jean Harrison – Woodwinds Court – Asked that even though the rezoning request has been withdrawn, can rezoning be applied for again? Mayor Fontaine replied that he does not think the Applicant will want to apply or go through process again.

Mayor Fontaine thanked the Planning Board, staff, and citizens for the many hours on the rezoning request. Mayor Fontaine acknowledged the rezoning request has been a divisive issue for the community and citizens.

Mayor Fontaine shared the many ways the citizens have contributed to the betterment of the Town, including Otter Falls and donations, the New Town Hall purchase, the remodeling of the Community Center, input on surveys for recreation goals and the PARTF grant, the walking trails, music events and The Park at Seven Devils improvements.

Mayor Fontaine wants the community to be unified again, but also stated it is wrong for citizens to slander any Town Council member as has occurred in recent months.

John Wells – 457 Skiview Road – Asked if the Applicant has withdrawn the request for the Alpine coaster, as well as the status of the lawsuit? Wells inquired if the Town is using the same legal counsel as the Applicant?

Town Manager Harris reported the Town has separate legal counsel for the Alpine coaster lawsuit.

OLD BUSINESS

A. Rezoning Request – Lenny Cottom – 2058 Skyland Drive – Update

- **17.32 acres HDR to LDR – Revised Application, dated 05/15/2023**
- **17.32 acres RB to HDR – Revised Application, dated 05/15/2023**

Mayor Fontaine provided an update; the Applicant has withdrawn the rezoning requests. ~CLOSED~

NEW BUSINESS

B. Capital Project Budget Ordinance – Chestnut Ridge Waterline Replacement



**TOWN OF SEVEN DEVILS
CHESTNUT RIDGE TRAIL WATERLINE REPLACEMENT
SRP-D-ARP-0012**

Capital Project Budget Ordinance

BE IT ORDAINED by the Town Council of the Town of Seven Devils, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the construction of the Chestnut Ridge Trail Waterline Replacement (SRP-D-ARP-0012), to be financed by a State Fiscal Recovery Fund (ARP) grant.

Section 2. The officers of the Town of Seven Devils are hereby directed to proceed with the capital project within the terms of the grant documents, and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Account Description	Account Code	Amount
Planning and Design		\$ 35,000
Legal, Testing, Advertising		1,250
Construction		709,800
Contingency (5% of Construction)		34,590
Total		\$781,540

Section 4. The following revenues are anticipated to be available to complete this project:

Revenue Description	Account Code	Amount
NCDEQ – State Fiscal Recovery Fund (ARP Grant)		\$700,000
Utility Fund (Cash)		81,540
Total		\$781,540

CRT H20 Capital Project Budget Ordinance

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Section 5. The Finance Officer is hereby directed to maintain within the Capital Project fund sufficient specific detailed accounting records to satisfy the requirements of the grant agency.

Section 6. Funds may be advanced from the Utility Fund for the purpose of making payments as due. Reimbursement requests should be made to the grant agency in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total grant revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to the Town Council.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Town Council, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 12th day of September, 2023 at Seven Devils, North Carolina.


Larry Fontaine, Mayor

ATTEST:


Hillary Gropp, Town Clerk



Mayor Pro Tem Lambert made a motion to approve and adopt the Capital Project Budget Ordinance; Member Bonomo seconded the motion. All members agreed. ~CLOSED~

C. Art in The Park at Seven Devils – Bob Bridges, Chairperson of Parks & Rec Committee

Bob Bridges gave a presentation to the Town Council of an opportunity being offered by a local artist to display a weatherproof mosaic art piece, approximately 4.5 ft. in height, depicting the 4 seasons of the region to be displayed in The Park of Seven Devils as visual enjoyment to visitors. This offer comes at no cost or risk to the Town of Seven Devils or TDA for a duration of 1 year. At the conclusion of 1 year, it can be returned to the artist, or kept as a donation by the artist. The Parks & Recreation Committee have endorsed this offer, time being of the essence, as the offer is now, or forfeited, and the location for the display will be decided upon if the offer is accepted. Chair Bridges asks the Town Council to consider this opportunity and to direct Johnathan Harris, Town Manager, to move forward with a Memorandum of Understanding regarding this donation.

Member Bonomo made a motion to approve the donation of art for The Park at Seven Devils; Member Sasse seconded the motion. All members agreed. **~CLOSED~**

D. Discussion – Paving – Lillian Drive

Citizen Fred Dorman has lived at 195 Black Hawk Drive for 1-2 years, this is a gravel road, and Dorman acknowledged it is a private road. Dorman requests the Town consider paving and road maintenance on Lillian Drive, and other Blair Mountain roads.

As provided in the agenda packet, Public Works Director Aldridge received a quote from Moretz Paving of \$14,400.00 for paving the entrance easement portion only, as accessed by the Town in case of an emergency.

Dorman stated he didn't realize paving costs would be this significant.

Dorman stated the roads are located within the Town limits and it would not require a large expense or time, suggesting the Town purchase a Kubota tractor and box blade. As a taxpayer, he stated this is reasonable, or suggested his tax bill should be reduced.

Mayor Fontaine replied it is the policy of the Town to not pave or maintain private roads. Mayor Fontaine explained the process of meeting standards of width, paving and dedicating a private road to the Town. This process involves the oversight of the Town Engineer prior to any obligation or subsequent maintenance by the Town.

Mayor Fontaine cited examples of roads dedicated to the Town in the Woodwinds Community and The Lakes Community.

Mayor Fontaine stated the FY Budget funding is limited to the maintenance of existing Town roads.

Mayor Fontaine asked Town Attorney Angle, "Is it a conflict for the Town to use public funds on private roads?" Attorney Angle replied that it would be a Town Council decision to enter into a Private Road Maintenance Agreement.

Member Sasse stated without a Private Road Maintenance Agreement, a private road is the owner's responsibility, not the Town's responsibility. Member Williams agreed, responsibility is on the owner. Mayor Pro Tem Lambert agreed, and stated if the Town does break policy of paving or maintenance on these roads, "once started, when does it end?"

Member Bonomo asked for clarification about the roads in Woodwinds Community, to confirm they were private roads and brought up to Town standards, and now Town roads. Mayor Fontaine replied, "yes".

~NO ACTION TAKEN~ ~CLOSED~

E. Proclamation – Constitution Week

Mayor Fontaine read the following Proclamation recognizing September 17th-23rd as Constitution Week.



ADMINISTRATIVE UPDATE

Town Manager Harris provided the administrative update:

- Town Council members send RSVP to HCCOG Banquet to Town Clerk by September 18th.
- The estimated launch date of the new Town website is October 2nd.
- Boardroom furniture is scheduled for delivery on September 15th.
- Staff met with citizens to discuss emergency exit strategies.

- The deadline for Town debris pick up is October 1st; pick up will occur the following week.
- Board & Committee applications are being accepted for new terms.
- Parks & Recreation meeting on September 14th @ 9:00am
- TDA meeting – September 26th at 9:00am
- Town Clerk let citizens know about NCCash.com for unclaimed money at NC State Treasurer.

COMMITTEE REPORTS

Board of Adjustment – No meeting

Planning Board – No meeting

Public Works Committee – No meeting

Public Safety Committee – September minutes

Parks & Recreation Committee – No meeting

TDA – August minutes

ABC Board – July & August minutes

Tree Committee – No meeting

Police Report

Fire Report

Financial Report

COUNCIL COMMENTS

Council Member Sasse thanked Town Manager Harris and Fire Chief Millsaps for their time and knowledge at the Town Hall meeting for citizens. The topics included an emergency action plan and alert systems at the county levels. Suggestions include a registration page for short term rentals and fire pit inspections as a precaution.

Council Member Sasse would like the new Town website to offer a feature for Citizens Concerns to be submitted.

Council Member Sasse quoted a citizen statement that is opposed to the rezoning requests, that “more parking at Otter Falls equals more people”.

ADJOURN

Mayor Pro Tem Lambert made a motion to adjourn; Member Sasse seconded the motion.

All members agreed. The meeting was adjourned at 6:40pm.

Larry Fontaine, Mayor

Hillary Gropp, Town Clerk

WATER USE ORDINANCE



TOWN OF SEVEN DEVILS NORTH CAROLINA

Adopted: January 14, 2002

Amended: April 11, 2011, October 10, 2023

ARTICLE 4 - APPLICATION, FEES AND BILLING

4.1 Application for Service

- 1) No person, firm, or corporation shall connect with the water system of the Town until they shall have made application for such connection in writing to the Town.
- 2) The Town reserves the right to reject any application for service that could ultimately be harmful or non-beneficial to the Town.
- 3) The Town of Seven Devils will not provide service outside the corporate limits of the Town to new applicants unless specifically approved by the Town Council.
- 4) See Annual Operating Budget Ordinance for fees.

4.2 Rate Schedule and Tap-On Fee

- 1) All owners will be billed at the rate currently in effect and approved by the Town Council of Seven Devils.
- 2) For new construction, water service will start after all fees have been collected and when the owner/contractor has been issued a building permit.
- 3) When more than one unit is connected to one meter, a minimum charge will be billed for each unit on that same water meter. For new multi-family dwellings, each unit shall have its own meter.
- 4) Homeowners within 200 feet of existing Town water lines using wells established and continued prior to adoption of this ordinance will be billed at the rate established in the Annual Operating Budget Ordinance.
- 5) All new applications must provide an emergency contact number that can respond to the residence within 24 hours.

4.3 Meter Reading – Billing – Collection

- 1) Bills for water will be calculated in accordance with the Town's published rate schedule then in effect and will be based on the amount consumed for the period covered by the meter readings.

- 2) Failure to receive bills or notices shall not prevent such bills from becoming delinquent or relieve the owner from the payment.
- 3) Water meters will be read monthly during the last week of each month if possible.

- 4) At the request of a property owner, the Town will make a special meter reading for a fee established in the Town's Annual Operating Budget Ordinance.
- 5) Water service will be billed during the first week of each month.
- 6) A late charge will be assessed if accounts are not paid in full within 30 days of the billing date.
- 7) Water service will be disconnected if payment is not made within 45 days of the billing date.
- 8) A reconnection charge, as included in the Annual Operating Budget Ordinance, will be assessed if water service is disconnected for nonpayment.
- 9) All accounts shall be billed at least a minimum monthly charge as specified in the rate schedule, regardless of the account status, consumption or occupancy of the structure, and said charge shall commence effective with the installation of the meter.

4.4 Adjustments

- 1) If the owner believes his bill to be in error, he shall present his claim, in writing, at the Town office before the bill becomes delinquent. Such claims, if made after the bill has become delinquent, shall not be effective in preventing discontinuance of service as heretofore provided. The owner may pay such bill under protest and said payment shall not prejudice his claim.
- 2) The Town will make special meter readings at the request of the owner for the fee established in the Annual Operating Budget Ordinance. If the special reading discloses that the meter was over-read, no charge for the special reading will be assessed.
- ~~3) Any water account which is charged for consumption greater than 6,000 gallons (first level or first tier rate) in any month due to a verified and subsequently repaired leak, as evidenced by repair receipts, is eligible to be considered for an adjustment when requested by the owner, provided the account holder installs a private cut-off valve on the customer's side of the meter (within two (2) feet of the water~~

~~meter) that shall be protected from the elements in a suitable manner. The adjustment will reflect the rate billed for first-level or first tier usage.~~

- 4) Any water account which is charged for consumption over the monthly allotted gallons in any month due to a verified and subsequently repaired leak, as evidenced by repair receipts, is eligible to be considered for an adjustment when requested by the owner, provided the account holder installs a private cut-off valve on the customer's side of the meter (within two (2) feet of the water meter) that shall be protected from the elements in a suitable manner. The adjustment will reflect the rate billed for first tier usage. Adjustments will be limited to once during the current fiscal year in the highest month of usage. Minimum billing and tier rates are established in the Annual Operating Budget Ordinance.

- 5) Any water account which is charged an amount greater than \$5,000 in any month due to a verified leak which is subsequently repaired, as evidenced by repair receipts, is eligible to have the monthly water charge capped at \$5,000, provided the account holder installs a private cut-off valve on the customer's side of the meter (within two (2) feet of the water meter) that shall be protected from the elements in a suitable manner. Additionally, the account holder must make a request for an adjustment.
- 6) In the event of a leak between the meter and the property owner's private cut-off valve (that is within two feet of the meter), a reduction to the average of the per month average for the past twelve (12) months, may be sought by the owner if the following conditions apply: (a) the leak occurred between the water meter and the customer's private cut-off valve; and (b) the leak has been repaired as evidenced by repair receipts.

ADMIN UPDATE for September 2023

- We have received our 1st Powell bill installment of \$16,231.13.
- The Watauga County EDC will hold their monthly meeting at Town Hall on October 19th at 1:00PM
- The Meet the 7D Candidate Forum is scheduled for October 26th at 5:30PM. Please submit all questions by October 20th.
- The deadline for Board/Committee applications is October 30th.
- The Seven Devils Spooky Trunk or Treat is scheduled for Monday, October 30th from 5PM-7PM.
- The fall events RAC cards are now available at Town Hall.
- Parks and Rec meeting scheduled for October 12th at 9:00AM.
- TDA meeting scheduled for October 24th at 9:00AM.

TOWN OF
SEVEN DEVILS

Spooky

TRUNK OR TREAT

MONDAY
OCTOBER 30,
2023

5:00PM - 7:00PM

LOCATION:

THE PARK AT SEVEN DEVILS - 157 SEVEN DEVILS RD

FOR MORE INFORMATION EMAIL
PARKSANDREC@SEVENDEVILS.NET

Don't forget to wear your costume!

Seven Devils Public Safety Committee
October 3, 2023

MINUTES

Members Present: Wayne Bonomo, Tom Bookstaver, Brad Lambert, Phyllis Miller, Dick Nelson, Kay Lambert

Others Present: Town Manager Johnathan Harris, Public Works Director Kevin Aldridge, Larry Fontaine, Bob Bridges

The meeting was called to order at 10:03am by Chairman Wayne Bonomo.

The Amended Agenda and September 5, 2023 Minutes were accepted and approved.

Fire Chief Matt Millsaps was not present due to duty schedule. Town Manager Johnathan Harris and Tom Bookstaver filled in on Fire Department matters. The Emergency Helo Pad is up and running behind Town Hall. The lights are still on backorder. They are investigating various types of poles to mount the windsock, the ideal size of windsock, how to mount the windsock pole on the fire truck or The Park at Seven Devils sign when needed and where to store the lights and windsock pole. It was suggested that there might be a set stored at Town Hall and one in the Fire Bay.

Fire Chief Matt Millsaps is working on the Emergency Action Plan with map and instructions. It was suggested that he reach out to the COG for assistance with the map and digitalizing.

Fire Safety Awareness visit at Valle Cruis Elementary School with Shawneehaw will be October 11, 2023. PBSO sent a check for \$250 to Shawneehaw VFD Ladies Auxiliary to help defray the cost of handouts. A bill for an additional \$410 has been received. Fire Chief Millsaps will clarify the bill and see what might be done in the future to avoid confusion.

Air packs will need to be replaced in the near future. They are extremely expensive. Hopefully Fire Chief Millsaps will be able to get a grant to defray all or part of the cost. Tom Bookstaver reported that Virginia Fox said she'd be willing to write a letter to be included in the grant application packet.

Parks and Recreation Director Jewel McKinney is working on a "Safety Echo" highlighting: Emergency Action Plan, general fire safety awareness, fire pits, chimney cleaning, future CPR and First Aid class, etc.

The CPR Class scheduled for September 7th was cancelled and another wasn't held due to confusion. Matt Millsaps is working on future dates for both.

After a recent "car off the road" incident, Dick Nelson asked if there was a need for a barrier or rail on that road. The Town Manager and Public Works Director both said it was an unfortunate accident but nothing is warranted at this time. There are numerous roads in Seven Devils and the High Country with steep banks on the side.

The possibility of an electronic sign warning of winter road conditions was discussed. The Town Manager will check into borrowing, renting, purchasing.

The Fire Department is checking on chains for the trucks. Public Works is good to go. Yes, WINTER is almost upon us.

Emergency Medical Responder (EMR) Classes are being held at the Community Center several times a week into early November. Numerous area fire departments have members attending.

Trunk or Treat will be Monday October 30th from 5pm to 7pm at The Park at Seven Devils. Both the Police and FD will have vehicles there.

Kevin Aldridge, Public Works Director, reported that all is good. The men have been busy cutting the banks (the tractor was out of service all summer), grass mowing, debris pickup, Fall banners up and preparing for winter. The project on Chestnut Ridge Trail should begin shortly with a 4 month finish date projected.

The next regularly scheduled meeting will be Tuesday November 7, 2023 at 10am. The location will be announced after it has been determined where "Elections" will be held - Town Hall or the Community Center.

The meeting was adjourned at 11:30am.

BE SAFE!

**Town of Seven Devils
Parks and Recreation Committee
Minutes – Regular Session
September 14, 2023**

The Town of Seven Devils Parks and Recreation Committee met at 9:00 AM in Town Hall on September 14, 2023. Chairman Bob Bridges called the meeting to order at 9:00 AM. The members present were Marino Fernandez, Bob Bridges, and Joe Alfonso. Members absent were Ed Beck, Rebecca Ryan, Mark Williams, Faye Brock, Kay Lambert, and Freddie Blonshine. Jewel McKinney, Parks and Recreation Director and Johnathan Harris, Town Manager also attended.

Marino Fernandez moved to approve the agenda, and Joe Alfonso seconded. The motion was approved.

Marino Fernandez moved to approve the amended minutes of the July 13, 2023, meeting (amended to reflect a minor correction re: the desire of the donating artist to be given first refusal of future similar pieces commissioned/purchased by the Town). Joe Alfonso seconded. The motion was approved.

Old Business:

- A. Summer 2023 Update: Parks and Recreation Director, Jewel McKinney provided the Parks and Recreation Committee with a comparison of Attendance of Summer Events in 2022 to 2023. There was discussion about the success of events based on participation. Two events were placed under critical review based on minimal participation: Farmers Market and Dog Costume Contest. Two CPR classes have been completed, and additional classes are in the planning stages.
It was decided that recommendations for music groups for the 2024 Music on the Lawn Concert series will be collected in preparation for planning Summer 2024 Events.
- B. PARTF Grant Status: Town Manager, Johnathan Harris reported on the PARTF Application for The Park at Seven Devils. The Seven Devils application was not awarded funding during the initial funding award period. There will be a second award offering after the NC legislature approves a State budget, at which time it is hoped that PARTF funds will be granted based on our initial application. Awaiting next steps from PARTF Grant Personnel.
- C. Art Sculpture in The Park at Seven Devils: Bob Bridges reported that the Town Council approved an art sculpture to be placed in The Park at Seven Devils at the regular Town Council meeting on September 12th. He recommended a committee be formed to develop an Art Vision Plan. No decision was made. This will be discussed at the next meeting.

New Business:

- A. Fall 2023 Events: To serve year-round residents and guests better Seven Devils Parks and Recreation is expanding its events throughout the year. Fall events will be released soon on the Town Website and included in the October Water Billing.
Seven Devils Spooky Trunk or Treat will be on Monday, October 30th, 2023, from 5-7pm at The Park at Seven Devils. Volunteers are needed. Anyone interested should contact Jewel McKinney.
- B. Lite the Nite: Jewel McKinney, Parks and Recreation Director shared that Lite the Nite, the Seven Devils Christmas Celebration will be held on December 8th, 2023, at the Seven Devils Community Center. More details to be announced. Additionally, the Holiday Food Drive benefiting Feeding Every Family will be held November 25 – December 11, 2023. Nonperishable food items and monetary donations will be collected.
- C. New Ideas – New ideas for Summer 2024 were discussed. Ideas will be discussed in more detail at future meetings.

Citizens Comments: None

Members Comments: Bob Bridges reminded the Committee that there are members with upcoming expiring terms. Members must reapply to continue serving on this board before expiration. Submissions of potential new members are encouraged

The Committee presented Jewel McKinney with a potted plant as a Thank You for the planning and execution of our successful 2023 season events.

The Next Parks and Recreation Committee Meeting will be October 12, 2023, at 9am.

Adjourn: Marino Fernandez moved to adjourn the meeting and Joe Alfonso seconded. The meeting was adjourned.

Submitted by:

Jewel McKinney - Parks & Recreation Director

**Town of Seven Devils
Tourism Development Authority Meeting
September 26, 2023**

The Town of Seven Devils Tourism Development Authority met in regular session on Tuesday, September 26, 2023, at Town Hall. Chair Anne Fontaine, Member Leigh Sasse, Member Alejandra Fernandez and Member Rick Blonshine attended in person. Finance Officer Helga Sappington and Parks & Recreation Director Jewel McKinney were present.

Call to Order

Chair Anne Fontaine called the meeting to order at 9:00 am.

Adopt Agenda and Approve Minutes

Member Rick Blonshine made a motion to adopt the agenda; motion was seconded by Member Leigh Sasse; the motion passed.

A motion to approve the minutes from the August 22, 2023, meeting was made by Member Leigh Sasse and seconded by Member Alejandra Fernandez; all approved. The motion passed unanimously.

Old Business

- Parks & Recreation Director Jewel McKinney updated the TDA Members on the 2023 Summer Events and the new website.

New Business

- Parks & Recreation Director Jewel McKinney presented the 2023 Fall Events Rack Card to the TDA Members. The Rack Card will be mailed out with the water bill in October 2023.
- Parks & Recreation Director Jewel McKinney presented the 2023 Trunk or Treat estimated event budget to the TDA members. Member Alejandra Fernandez made a motion to approve \$2,500.00 for the event; Member Rick Blonshine seconded; all approved. Motion carried.
- Parks & Recreation Director Jewel McKinney presented the 2023 Lite the Nite estimated event budget to the TDA members. Member Leigh Sasse made a motion to approve \$5,000.00 for the event; Member Rick Blonshine seconded; all approved. Motion carried.
- Parks & Recreation Director Jewel McKinney shared the dates on the 2023 Holiday Food Drive to support Avery Families. November 25th to December 11th, 2023.
- Member Leigh Sasse made a motion to approve the September 2023 photography invoice (\$450.00); motion was seconded by Member Alejandra Fernandez; the motion passed.

Financial Statement

Member Rick Blonshine made a motion to approve the financial statements; Member Alejandra Fernandez seconded; all approved. Motion carried.

Citizen Comments

Larry Fontaine and Bob Bridges were present.

There was a discussion on the PARTF Grant for The Park at Seven Devils.

Board Comments

- Member Alejandra Fernandez thanked the TDA members for the Avery County Habitat for Humanity Autumn Mountain Classic Golf Tournament Sponsorship

Adjourn

At 9:30 am, Member Leigh Sasse made a motion to adjourn; Alejandra Fernandez seconded; all approved. Motion carried.

Activity Log Event Summary (Totals)

SEVEN DEVILS PUBLIC SAFETY

(09/01/2023 - 09/30/2023)

<No Event Type Specified>	1	911 Hang-up call	1
Alarm Activation	2	Animal Complaint	2
Arrest	1	Assist Avery Sheriffs Office	1
Assist Motorist	3	Assist Other Department	5
Bank Deposit Escort	1	Business Check	378
Direct Traffic	1	Fire Department	3
Larceny	2	Medical	3
Missing Person	1	Noise Complaint	2
Ordinance Violation	1	Other	2
Patrol	43	Suspicious Activity	1
Suspicious Vehicle	2	Vehicle Stop	3
Water Complaint	1	Welfare Check	3

Total Number Of Events: 463



SEVEN DEVILS FIRE DEPARTMENT

**1356 SEVEN DEVILS RD
SEVEN DEVILS, NC 28604
FIRE CHIEF MATTHEW MILLSAPS**

September 2023

This month we responded to seven calls. We had one fire alarm, four medical, one motor vehicle accident and one rescue.

The rescue call was one of our own, Officer Stephen Petty. Petty fell down an embankment while working on a motor vehicle accident. Petty was flown to Johnson City Medical Center, and we hope he has a speedy recovery. I want to thank Watauga County Emergency Management, Watauga County EMS, Watauga County Sheriff's Office, Watauga County Rescue Squad, Foscoe Fire Department and Highlands Emergency Air Rescue and Transport (HEART) for their response and assistance on this call.

We had two departmental trainings and have two more fireman currently taking the Emergency Medical Responder training.

We have scheduled with Andrew Harsey a Fire Wise Course coming mid-October, hopefully to provide information on how citizens can better prepare their property for potential forest fires.

If you have any questions or concerns, please feel free to contact me at
matthew.millsaps@sevendevilsnc.gov

Fire Chief

Matthew Millsaps

**MONTHLY FINANCE REPORT
SEPTEMBER 2023 - 25%**

AGENDA ITEM 10) K.

	Budget	Actual		%
	Total	Previous	September	
Section 1. General Fund				
Anticipated Revenues by Category				
Ad Valorem Taxes	1,151,708.00	14,822.57	113,712.71	11%
State Share Revenue	141,360.00	12,646.14	7,828.93	14%
ABC Distribution	180,000.00	-	51,500.00	29%
Powell Bill Allocation	33,000.00	-	16,231.13	49%
Permits and Fees	7,000.00	77.00	2,097.00	31%
Sales Tax	215,000.00	-	26,431.08	12%
Misc Revs, Govt Grants, Sale of Assets	164,020.00	30,535.12	16,127.06	28%
Capital Reserve Fund/FB	336,675.00	-	-	0%
Occupancy Tax	395,000.00	44,283.05	33,130.29	20%
Total	2,623,763.00	102,363.88	267,058.20	14%
Authorized Expenditures by Department				
Governing Board	43,160.00	17,509.65	1,593.56	44%
Administrative	403,995.00	119,257.62	19,613.21	34%
Public Safety	821,215.00	152,613.44	67,810.25	27%
Fire Protection	76,013.00	8,405.74	6,928.37	20%
Zoning	30,540.00	4,589.99	2,336.16	23%
Parks & Rec	201,658.00	12,573.90	6,485.85	9%
Public Works	637,182.00	80,695.89	34,170.01	18%
Powell Bill	15,000.00	-	-	0%
Tourism Development Authority Transfer	395,000.00	44,283.05	33,130.29	20%
Total	2,623,763.00	439,929.28	172,067.70	23%

**MONTHLY FINANCE REPORT
SEPTEMBER 2023 - 25%**

	Budget Total	Actual		%
		Previous	September	
Section 2. Enterprise Fund				
Anticipated Revenues by Category				
Water Operating Revenues	276,000.00	32,946.95	32,884.27	24%
Water Taps and Connections	6,000.00	-	4,000.00	67%
Non Operating Revenues	100.00	100.00	-	100%
Capital Reserve for Capital Outlay	-	-	-	
Grant Project Ordinance (ARP)	700,000.00	-	-	0%
Total	982,100.00	33,046.95	36,884.27	7%
Authorized Expenditures by Department				
Water-Operating	236,705.00	32,907.91	20,774.10	23%
Non Operating	32,483.00	5,245.26	2,622.63	24%
Capital Outlay	-	-	-	
Capitap Reserve	12,912.00	-	-	0%
Grant Project Ordinance (ARP)	700,000.00	-	-	0%
Total	982,100.00	38,153.17	23,396.73	6%