

**TOWN OF SEVEN DEVILS**  
**March 14, 2023**  
**Public Hearing – 5:00pm**  
**Regular Council Meeting - 5:30pm**

- 1) PRAYER/INVOCATION
- 2) PLEDGE OF ALLEGIANCE
- 3) CALL TO ORDER - 5:00pm
- 4) OPEN PUBLIC HEARING -PARTF Grant – Mayor Fontaine - *Motion*
  - A. Presentation – Jewel McKinney – Parks & Rec Tech
  - B. Public Comments
- 5) CLOSE PUBLIC HEARING - *Motion*
- 6) RECESS – *Optional – If needed - Motion*
- 7) CALL TO ORDER – *From recess - Motion*
- 8) ADOPT AGENDA
- 9) CONSENT AGENDA
  - A. Motion for Consideration
    - (i) Adopt minutes of Town Council meeting –February 14, 2023
- 10) OLD BUSINESS - None
- 11) NEW BUSINESS
  - A. Resilient & Thriving Communities Week Presentation – Tiffany Williams
  - B. FY24 Annual Workshop – Budget Calendar – *Motion*
  - C. Board Room Furniture – *Motion*
- 12) CITIZEN COMMENTS
- 13) ADMINISTRATIVE UPDATE
- 14) COMMITTEE REPORTS
  - A. Board of Adjustment – No meeting
  - B. Planning Board – No meeting
  - C. Public Works – No meeting
  - D. Public Safety Committee – March minutes
  - E. Parks & Recreation Committee – February minutes
  - F. TDA – February minutes
  - G. ABC Board – February minutes
  - H. Tree Committee – February minutes
  - I. Police Report
  - J. Fire Report
  - K. Financial Report
- 15) COUNCIL COMMENTS
- 16) ADJOURN

# 2023 PARTF Application

## Project: The Park at Seven Devils

The Town of Seven Devils is applying for the 2023 Parks and Recreation Trust Fund (PARTF) Grant. The PARTF if awarded is a 50/50 Match.

Funds if awarded go towards the following amenities in The Park at Seven Devils: Public Bathrooms, Playground, Concert Stage, Picnic Pavilion, PARS Course, and Dog Park. The designated location for these future amenities is on the back of this handout.

## Project Costs

Project Elements		Total Item Cost	
Building and/or Renovating Costs			
Bathroom		\$232,000	
Playground		\$93,000	
Stage		\$80,000	
Picnic Pavilion		\$60,000	
PARS Course		\$21,000	
Dog Park		\$14,000	
Cost to Build		\$500,000	
Contingency for the Cost of Building / Renovating			
Contingency		5%	\$25,000
		Total Project Cost	\$525,000
		Total PARTF Grant Request	\$250,000
		Total Local Match	\$275,000

## Sources of Matching Funds for PARTF Grant

Type of Matching Funds	Sources of the Applicants Matching Funds		Availability
	Amount of Funds	Funding Source	
Cash	\$127,461	Cares Act	In Hand
Donation	\$147,539	Seven Devils Tourism Development Authority	Pending PARTF Grant Approval
Total Matching Funds:	\$275,000		

# The Park at Seven Devils

## The Town of Seven Devils

### PARTF Site Plan

#### PARTF Site Plan - 2023

Project Boundary - 6.526 Acres

PARTF Requests

Future Facilities

Existing Facilities

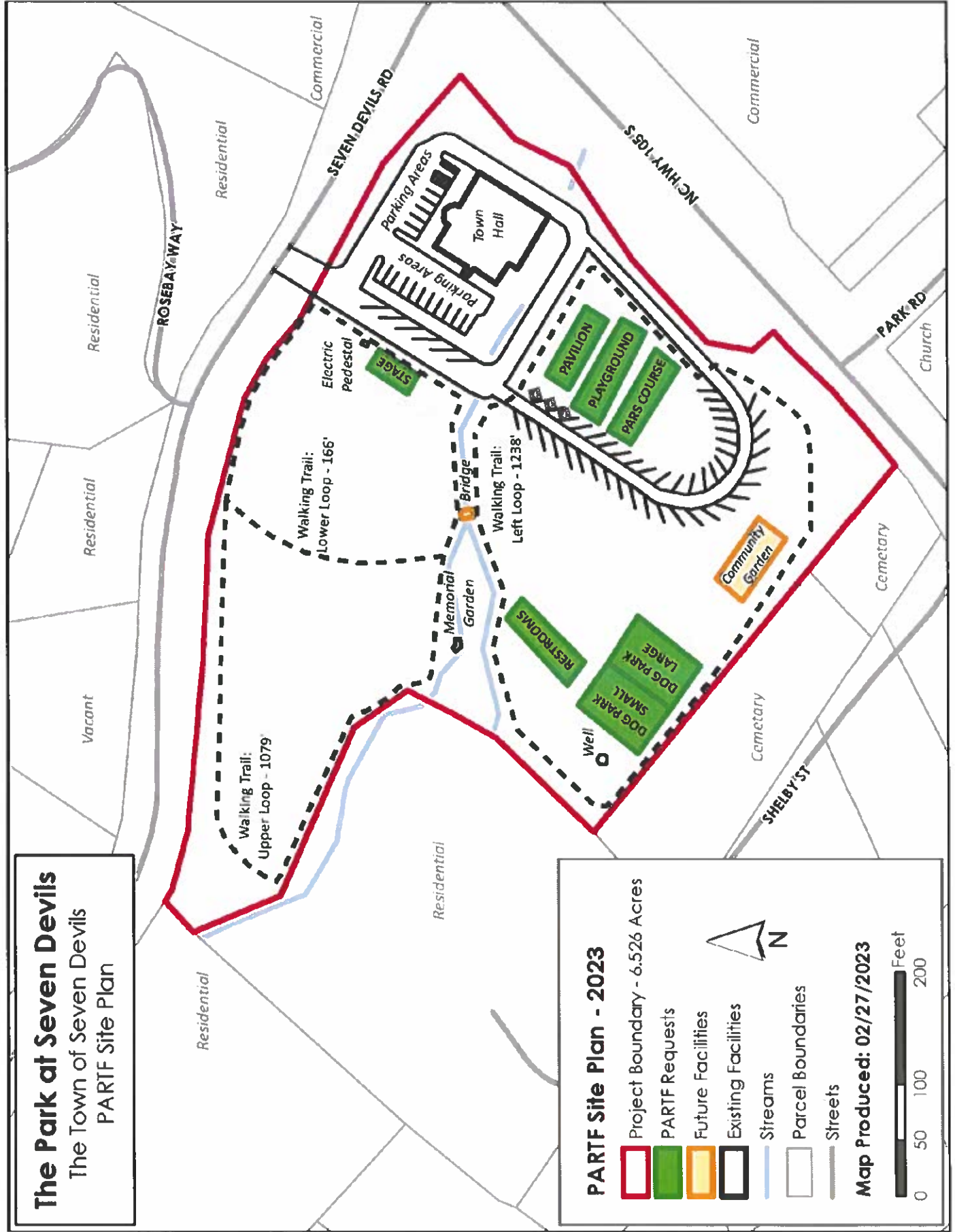
Streams

Parcel Boundaries

Streets

Map Produced: 02/27/2023

0 50 100 200 Feet



TOWN MANAGER  
*Johnathan Harris*

TOWN FINANCE OFFICER  
*Helga Sappington*

TOWN CLERK  
*Hillary Gropp, CMC, NCCMC*



TOWN COUNCIL

MAYOR - *Larry Fontaine*  
MAYOR PRO-TEM - *Brad Lambert*  
*Wayne Bonomo*  
*Leigh Sasse*  
*Jeffrey Williams*

## TOWN OF SEVEN DEVILS

March 14, 2023

Blake Covington  
NC Division of Parks & Recreation  
176 Riceville Road  
Asheville, NC 28805

Dear Blake Covington,

We would like to submit this letter in support of the efforts of the Town of Seven Devils to create more trails and parks within the Town limits for the enjoyment and recreation of residents, visitors, and the surrounding community who enjoy the great outdoors. We endorse the PARTF grant opportunity that the Town has written for The Park at Seven Devils Project and urge the grantors at the State level to enable the Town to move forward with this project.

We understand that the Town has adequate funding to match the 50% grant requirement, which is in line with the Comprehensive Parks and Recreation Plan 2020-2030, adopted on February 11, 2020. The proposed improvements to The Park at Seven Devils will enhance quality of life of those who reside in Seven Devils, those who visit, and the surrounding area.

The Town is enthusiastic about this endeavor, and we thank you for your consideration on behalf of the Town and its residents.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Local Address

**TOWN OF SEVEN DEVILS  
Regular Council Meeting  
Tuesday, February 14, 2023  
5:30pm**

The Seven Devils Town Council met on Tuesday, February 14, 2023, at Town Hall. Attendance included: Mayor Larry Fontaine and Council members Leigh Sasse and Jeffrey Williams. A quorum was met. Absent: Mayor Pro Tem Lambert, and Council member Wayne Bonomo. Other in attendance included Town Manager Johnathan Harris and Town Attorney Rob Angle; the minutes were recorded by Town Clerk Hillary Gropp.

**INVOCATION**

Mayor Fontaine gave the Invocation for the Council meeting.

**PLEDGE OF ALLEGIANCE**

Council Members and Citizens recited the Pledge of Allegiance.

**CALL TO ORDER**

Mayor Fontaine called the meeting to order at 5:32pm.

**ADOPT AGENDA**

Member Williams made a motion to adopt the agenda; Member Sasse seconded the motion. All members agreed.

**CONSENT AGENDA**

**Adopt minutes of Town Council Meeting – January 10, 2023**

Member Sasse made a motion to approve and adopt the minutes; Member Williams seconded the motion. All members agreed.

**OLD BUSINESS – None**

**NEW BUSINESS**

**A. Past Due Property Taxes – 2022**

Finance Officer Sappington provided a report of Past Due Property Taxes for 2022.

**B. Authorization Property Tax Lien**

Member Williams made a motion to Authorize Property Tax Lien process; Member Sasse seconded the motion. All members agreed. ~CLOSED~

**C. PARTF Grant Public Hearing - Tuesday, March 14, 2023.**

Member Williams made a motion to set a public hearing for the PARTF Grant on Tuesday, March 14, 2023, at 5:00pm; Member Sasse seconded the motion. All members agreed.

#### **D. Letter of Recognition - Citizen**

Mayor Fontaine read a letter of recognition honoring Ed Beck for roles as a volunteer for the town, as well as his selfless dedication with collecting litter among the roadways within Seven Devils.

#### **CITIZENS COMMENTS**

Walt Hogan – Thorncliff Drive – stated he loves the Town of Seven Devils. Even though he is a part-time resident, his interactions with the staff have always been professional and he thanked the Town Council for their service and the positive actions that benefit the town.

#### **ADMINISTRATIVE UPDATE**

Town Manager Harris provided the following updates:

- Staff met with 3 website vendors to assist in developing a new Town website.
- New radios for the patrol vehicles have arrived and have been programmed & awaiting installation.
- The webcam part for repair has arrived & the Fire Chief is coordinating the ladder truck with IT support for installation.
- TR2 forms have been completed and submitted to the State.
- Paperwork for the new patrol officer has been submitted, waiting on State certification.
- Fire department passed the annual pump and ladder testing, and vehicle maintenance was completed.
- Continued work on summer events schedule and PARTF Grant application.
- An updated permit list has been supplied to all patrol officers.
- New water meters have arrived and being installed.

Tree Permits – 1      Projects – 2      Real Estate Closings – 3

#### **COMMITTEE REPORTS**

Board of Adjustment – January draft minutes  
Planning Board – January draft minutes  
Public Works Committee – No meeting  
Public Safety Committee – February minutes  
Parks & Recreation Committee – January minutes  
TDA – January minutes  
ABC Board – December & January minutes  
Tree Committee – No meeting  
Police Report  
Fire Report  
Financial Report

#### **COUNCIL COMMENTS**

Member Sasse inquired about Public Works staff to begin pick up of trash/litter along the roadways, especially as they are out and about driving. Town Manager Harris to follow up with Public Works.

Member Williams stated the complaint list is no longer provided in the agenda packet. Discussion occurred about providing a concern list with topics, and eliminate names, as this is valuable information to Council members of citizen's issues and how they are resolved. Town Manager Harris to follow up.

**ADJOURN**

Member Williams made a motion to adjourn the meeting; Member Sasse seconded the motion. All members agreed. The meeting adjourned at 6:04pm.

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Larry Fontaine, Mayor

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Hillary Gropp, Town Clerk

**Town of Seven Devils  
Proposed FY24 Budget Calendar**

Town Manager meets with Department Heads before April 1<sup>st</sup>.

Town Council Annual Workshop – Thursday, April 27, 2023 – 10:00am – 2:00pm

FY24 Budget Workshop – Wednesday, May 10<sup>th</sup> – 10:00am – 2:00pm

FY24 Budget Workshop – Wednesday, May 24<sup>th</sup> – 10:00am – Noon – *If Needed*

FY24 Budget Workshop – Wednesday, June 7<sup>th</sup> – 10:00am – Noon – *If Needed*

Public Hearing Notice – Watauga Democrat – Wednesday, May 31, 2023

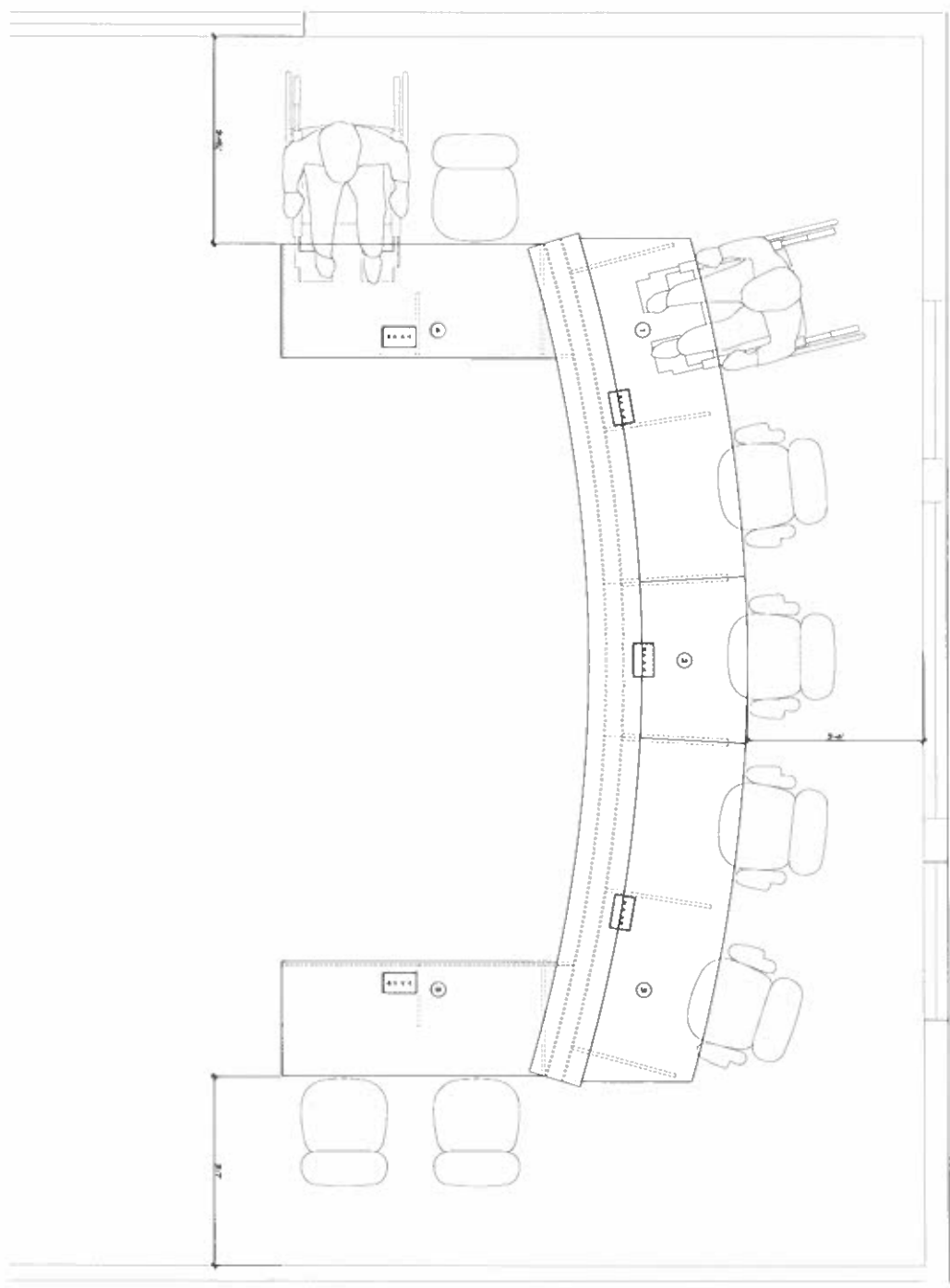
FY24 Budget Ordinance Public Hearing – Tuesday, June 13<sup>th</sup> – 5:00pm

FY24 Budget Ordinance – Adopt by Town Council – Tuesday, June 13<sup>th</sup> – 5:30pm

Published Adopted FY24 Budget Ordinance – Website – Wednesday, June 14<sup>th</sup>.

All meetings listed above to be held In-person at  
Town Hall Board Room  
157 Seven Devils Road  
Seven Devils, NC 28604  
[www.sevendevils.net](http://www.sevendevils.net)





**PLAN VIEW**  
 SCALE 1/8" = 1'-0"

NO.	DATE	BY	DESCRIPTION
1	10/1/10	AK	Initial Design
2	10/1/10	AK	Revised Design
3	10/1/10	AK	Final Design
4	10/1/10	AK	Construction Documents
5	10/1/10	AK	As-Built Documents



NO.	DATE	BY	DESCRIPTION
1	10/1/10	AK	Initial Design
2	10/1/10	AK	Revised Design
3	10/1/10	AK	Final Design
4	10/1/10	AK	Construction Documents
5	10/1/10	AK	As-Built Documents

**k+g**  
 architects, llc  
 100 West Main St. Suite 100  
 Portland, ME 04101  
 PH: 603-422-4244

REV	APPD	DATE	REVISION DESCRIPTION
1			
2			
3			
4			
5			



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## ADMIN UPDATE for February 2023

1. Sales tax lawsuit has exhausted final appeal. Distribution will remain the same as before.
2. Volunteer fire department had 6 members complete Emergency Medical Responder training. They are scheduled for the state exam.
3. The first stage of the new website is complete.
4. Dalton Vines took his oath of office. He will start on night shift on March 14<sup>th</sup>.
5. The remaining 305 water meters have been installed and entered into the billing software.
6. Spoke with Nordic about moving the webcam to make it more accessible when repairs are needed.
7. The Public Safety Committee has requested funding to purchase a two-sided Fire Danger Sign.

### Important dates:

Arbor Day Celebration – Friday April 28, 2023

Public Works debris pickup deadlines – April 23<sup>rd</sup>, June 25<sup>th</sup>, and October 1<sup>st</sup>.

# TOWN OF SEVEN DEVILS **ARBOR DAY CELEBRATION**

**When:**

Friday, April 28th, 2023

11:30am – Program

12:00pm – Free Lunch

**Where:**

Seven Devils Community Center

157 Seven Devils Rd, Seven Devils, NC

**RSVP by April 21st, 2023**

Email [parksandrec@sevendeils.net](mailto:parksandrec@sevendeils.net)

or Call 828-963-5343



## PUBLIC WORKS DEPARTMENT

Town Wide Debris Pick Up Dates:

<b><u>Deadline</u></b>	<b><u>Pick up begins on/after</u></b>
April 23 <sup>rd</sup>	April 24 <sup>th</sup>
June 25 <sup>th</sup>	June 26 <sup>th</sup>
October 1 <sup>st</sup>	October 2 <sup>nd</sup>

*\*Additional dates will be considered after a storm event*

- Limbs must be less than 3" in diameter.
- Place limbs along Town Road right of way
- Limbs must be personally cut, will not pick up trimmings from tree/landscape companies.
- Public Works will chip the limbs.
- Do not include vegetation, weeds or leaves.
- Public Works will have the final decision to pick up debris or owner's responsibility.

Seven Devils Public Safety Committee  
March 7, 2023

MINUTES

Members Present: Tom Bookstaver, Brad Lambert, Dick Nelson, Kay Lambert

Others Present: Town Manager Johnathan Harris, Fire Chief Matt Millsaps,  
Public Works Director Kevin Aldridge, Mayor Larry Fontaine,  
Police Officer Cody Fields

The meeting was called to order at 10:03 by Tom Bookstaver, Vice Chairman.  
Chairman Wayne Bonomo was not present.

The Agenda and February 7, 2023 Minutes were approved.

Old Business

- \* Terms of Committee Membership - Town Manager Johnathan Harris

Effective January 1, 2023:	One Year	Kay Lambert Phyllis Miller
	Two Years	Brad Lambert Dick Nelson
	Three Years	Wayne Bonomo Tom Bookstaver

- \* Proposed Emergency Helo Pad - Fire Chief Matt Millsaps reported that he would be meeting with Highlands Safety Officer to look at the suggested site and get additional feedback. He will report at the next meeting. Public Works Director Kevin Aldridge will check with SkyLine about moving the telephone line. Mayor Larry Fontaine suggested that the proposed emergency helo pad site be mentioned in the PARTF Application. He spoke with Jewel McKinney (Parks/Rec) and she will do so.
- \* Fire Danger Sign - Fire Chief Matt Millsaps showed his preferred sign design. The Committee moved to suggest the purchase of a double sided sign to be placed near Town Hall. Town Manager Johnathan Harris will include this in the Administrative Notes to Town Council.
- \* "Fines Enforced" Sign - Public Works Director Kevin Aldridge reported that he will pick up the sign and have it mounted on the posts below the existing sign requiring chains... Hopefully this will encourage drivers to heed when road conditions warrant.
- \* Stripping on Seven Devils Road - Public Works Director Kevin Aldridge reported that he spoke with DOT and was told it would be done when they are in the area (no timeframe given).

New Business

- \* Fire Safety Awareness - Tom Bookstaver suggested that safety info should be included in The ECHO and on the Town website. Fire Chief Matt Millsaps will see that tips and suggestions are done on a regular basis. Current "burning ban" will be updated on the website.

- \* EMR Class was recently completed by six. Over the next few weeks these individuals will take the NC test for certification. Fire Chief Matt Millsaps will see that there will be complete EMR bags for each who qualifies. Additional bags may be placed in Town vehicles. It was suggested that a bag and AED be placed at The Park at Seven Devils.

The next regularly scheduled meeting will be Tuesday April 4, 2023 at 10am.

The meeting was adjourned at 11:05am.

BE SAFE!

TOWN OF SEVEN DEVILS  
Parks and Recreation Committee Minutes  
Regular Session February 16, 2023

The Town of Seven Devils Parks and Recreation Committee met at 9:00 AM in Town Hall on February 16, 2023.

Chairperson Bob Bridges called the meeting to order. Members present were: Kay Lambert, Rebecca Ryan, Faye Brock, Bob Bridges, and Marino Fernandez. Ed Beck, Mark Williams, Joseph Alfonso, and Freddie Jo Blonshine were absent. Town Manager Johnathan Harris attended. Citizen Jackie Gauspohl also attended.

A motion to approve the Agenda was made, seconded, and approved.

A motion to approve the minutes of the January 12, 2023 meeting was made, seconded, and approved.

1) OLD BUSINESS

- a) The Park at Seven Devils - PARTF grant and application deadline of May 1, 2023
- b) Memorial Garden - Landscaping by March 6. Remove fence, cut dead trees and replace trees bordering cemetery
- c) Review of committed/scheduled (to date) summer events
- d) Arbor Day- will be Friday April 28, 2023
- e) Summer 2023
  - 1. Potential sledding area in The Park-Bob Bridges reported that he attempted a test, but not enough snowfall

2) NEW BUSINESS

- a) Town Manager Johnathan Harris made a presentation about the proposed construction of facilities in The Park at Seven Devils. He provided a map of proposed facilities (Bathroom, Playground, Stage, Picnic Pavilion, PARS Course, and Dog Park) that will be included in the 2023 PARTF Application.
  - 1. Public hearing will be held on March 14, 2023, at 5:00pm regarding PARTF Grant for The Park at Seven Devils
  - 2. A motion was made to approve the inclusion of these facilities in the PARTF Application. This motion was made and seconded and passed unanimously.
- b) Submit a list of ideas for future development of The Park at Seven Devils to Parks and Recreation Program Tech Jewel McKinney

Committee moved to adjourn, seconded, and approved.

Submitted by Rebecca Ryan

Parks and Recreation Committee Member



**Town of Seven Devils  
Tourism Development Authority Meeting  
February 28, 2023**

The Town of Seven Devils Tourism Development Authority met in regular session on Tuesday, February 28, 2023, at Town Hall. Chair Anne Fontaine, Member Leigh Sasse and Member Alejandra Fernandez attended in person. Member Rick Blonshine was absent. Town Manager Johnathan Harris, Finance Officer Helga Sappington and Parks & Rec Tech Jewel McKinney were present.

**Call to Order**

Chair Anne Fontaine called the meeting to order at 9:00 am.

**Adopt Agenda and Approve Minutes**

An estimate from Hawk Mountain Garden Center for landscaping services was added to the agenda. Member Leigh Sasse made a motion to adopt the agenda; motion was seconded by Member Alejandra Fernandez; the motion passed. A motion to approve the minutes from the January 24, 2023, meeting was made by Member Leigh Sasse and seconded by Member Alejandra Fernandez; all approved. The motion passed unanimously.

**Old Business**

- Town Manager Johnathan Harris informed the TDA members that the landscaping at the Park at Seven Devils is planned to start in March 2023.
- Parks & Rec Tech Jewel McKinney informed the TDA Members that no date has been set for the maintenance at the Otter Falls Trail.
- Parks & Rec Tech Jewel McKinney updated the TDA Members on the process of the new Town website.
- Parks & Rec Tech Jewel McKinney updated the TDA Members on the scheduled 2023 Summer Events.

**New Business**

- Member Alejandra Fernandez made a motion to approve funding for Arbor Day celebration on April 28, 2023 (\$2,500.00) to promote tourism in the Town of Seven Devils; motion was seconded by Member Leigh Sasse; the motion passed.
- Parks & Rec Tech Jewel McKinney updated the TDA Members on the PARTF Grant for the Park at Seven Devils.
- Member Leigh Sasse made a motion to approve the Seven Devils Photography invoice for February 2023 (\$100.00); motion was seconded by Member Alejandra Fernandez; the motion passed.
- Member Leigh Sasse made a motion to approve funding for additional landscaping (\$3,750.00) of the Park at Seven Devils for beautification to promote tourism in the Town of Seven Devils; motion was seconded by Member Alejandra Fernandez; the motion passed.

**Financial Statement**

Member Alejandra Fernandez made a motion to approve the financial statements; Member Leigh Sasse; all approved. Motion carried.

**Citizen Comments**

Larry Fontaine asked to check on interest bearing accounts for TDA funds.

**Board Comments**

None

**Adjourn**

At 9.30 am, Member Leigh Sasse made a motion to adjourn; Member Alejandra Fernandez seconded; all approved. Motion carried.

High Country ABC Board Meeting Minutes

February 16, 2023 at 5:00 pm ABC Store

The High Country ABC Board (Board) held its monthly meeting on Thursday, February 16, 2023 at 5:00 pm. Board Chair Anne Fontaine (via ZOOM); Board Member Robin Dunn; Alternate Board Members Leigh Sasse and David Miller; and General Manager Bonnie Betz were present. Board Member Winston Ammann and Alternate Board Member Donna Dicks were absent.

In advance of the meeting, Alternate Board Member Leigh Sasse read the following conflict of interest statement: "In accordance with 18B-201, it is the duty of every Board Member to avoid both conflicts of interest and appearances of conflicts. Does any Board Member have any conflicts of interests or appearances of conflicts with matters coming before the Board today?" Hearing none, the meeting commenced.

Upon a motion duly made by Robin Dunn and seconded by David Miller, it was voted to approve the February 16, 2023, agenda. Upon a motion duly made by Robin Dunn and seconded by David Miller, it was voted to approve the minutes of the January 19, 2023 Board meeting.

The General Manager reported that total sales for the month of January 2023 were \$421,738 which was up \$34,930 over last year's sales of \$386,808. Retail sales for January were \$279,856, down \$1,302. Mixed beverage sales for January were \$141,882, up \$36,232 over last January sales of \$105,650.

The General Manager reported that the available balance in the business checking account at First National Bank was \$442,020. The money market account balance was \$202,919.

The General Manager reported that there were no budget amendments at this time but will review at the end of March.

**Old Business:**

The General Manager announced the upcoming dates for the General Manager's meeting being held in Wilmington, NC as March 12-14, 2023. As stated in last month's minutes, store employee, Will Wilson, will attend in her place. The registration fee is \$175 and hotel cost will be around \$932.00.

**New Business:**

Due to our current bank, First National, closing the Linville branch on April 21, 2023, the General Manager had been interviewing several of the other local banks to compare fees and interest rates. She presented the information she received from the banks and announced that she would like to move the business checking account and money market accounts to Mountain Community Bank. They offered the best interest rate of 2.5% on both

the checking and money market accounts and will be providing new checks, deposit slips, and additional items at no cost to the Store. Their close proximity to the store was also a deciding factor. The Board agreed with her decision.

The General Manager announced that while store employee Will Wilson was visiting in Florida, he stopped at one of the area liquor stores. The store had a Crown Royal mailbox display set up where customers could donate their Crown Royal bags. For every bag donated, Crown Royal donates \$1.00 to an organization called Packages from Home which then fills them with care package items to be sent to the US Armed Forces actively serving overseas. Will spoke with our sales representative for Crown Royal and he was able to provide a mailbox for the ABC store on January 9<sup>th</sup>. After five weeks, we had our first pick up and there were 93 bags donated to the cause. We will continue doing this until June 30<sup>th</sup>. Anne suggested that we add information about this program to our store website. The staff have been suggesting to customers making Crown Royal purchases that they donate the bag to the mailbox if they have no use for it.

The General Manager reminded the Board that she will be out of the office March 2 to March 11. Assistant Manager Sean will be managing the store while she is gone.

There were no citizens in attendance.

The next scheduled Board meeting is Thursday, March 16, 2023 at 5:00 pm.

Robin Dunn made a motion to adjourn today's Board meeting. It was seconded by David Miller and approved by all in attendance.

Anne Fontaine, Board Chair

Robin Dunn, Board Member

Winston Ammann, Board Member

Date approved

TOWN OF SEVEN DEVILS  
Tree Board  
Minutes - Regular Session  
February 16, 2023

The Town of Seven Devils Tree Board met at 9:45 AM in Town Hall on February 16, 2023.

Town Manager, Johnathan Harris called the meeting to order. Members present were: Kay Lambert, Rebecca Ryan, Faye Brock, Bob Bridges, and Marino Fernandez. Members Ed Beck, Mark Williams, Joseph Alfonso, and Freddie Jo Blonshine were absent. Town Manager Johnathan Harris attended. Citizen Jackie Gauspohl also attended.

**Call to Order**

Town Manager Johnathan Harris called the meeting to order at 9:45am and asked for a roll call. Johnathan opened the floor for nomination for chair; Faye Brock nominated Kay Lambert, was seconded by Marino Fernandez. All approved, Kay Lambert accepted the nomination. Rebecca Ryan was nominated by Faye Brock to record minutes of the meeting, seconded by Bob Bridges, approved.

A motion to approve the agenda was made, seconded, and approved.

A motion to approve the minutes of the last meeting was made, seconded and approved.

**Old Business – None**

**New Business**

- A. 2023 Arbor Day Celebration scheduled for April 28, 2023 at 11:30am
- B. Tree Board must have a minimum of one meeting to maintain Tree City USA designation. Next meeting scheduled for March 16.
- C. Kay Lambert will meet with Town Zoning Administrator to get copies of ordinances for Tree Board review.
- D. The Board discussed having a Mayor's proclamation and Johnathan Harris reading a poem at the Arbor Day Celebration
- E. Publix sandwiches determined to be a success, will look into doing sandwiches again this year
- F. Event will be located in fire bays
- G. Will invite Forest Service to talk about trees
- H. This year's seedlings will be silver maples and dogwoods
- I. Board will choose a tree for the Town to plant. Kay will discuss with landscapers. Board interested in native shade tree with bright fall color, potentially a sugar maple. Possible planting area; The Park at Seven Devils

At 10:30am a motion to adjourn the meeting was made, seconded and approved.

A motion to approve the minutes of the January 12, 2023 meeting was made, seconded, and approved.

# Activity Log Event Summary (Totals)

SEVEN DEVILS PUBLIC SAFETY

(02/01/2023 - 02/28/2023)

Alarm Activation	2	Assist Avery Sheriffs Office	1
Assist Fire Department	1	Bank Deposit Escort	3
Business Check	236	Complaint	1
Court Duty	1	Domestic	1
Extra Patrol	7	Fire Department	1
Medical	1	Motor Vehicle Accident	1
Patrol	97	Property Retrieval	2
Residence Check	7	Vehicle Stop	13

Total Number Of Events: 375



## **SEVEN DEVILS FIRE DEPARTMENT**

**1356 SEVEN DEVILS RD  
SEVEN DEVILS, NC 28604  
FIRE CHIEF MATTHEW MILLSAPS**

February 2023

We had an exciting February, as we had seventeen members combined for a total of over three hundred seventy-five training hours. Included in that was six members completing state certified Emergency Medical Responder Training. These members are awaiting their State Test, but thankful for their dedication and training over the past two months. We also responded to two calls this month, a medical call and a tree blocking the road.

If you have any questions or concerns, please feel free to contact me at [matthew.millsaps@sevendevils.net](mailto:matthew.millsaps@sevendevils.net)

Fire Chief

Matthew Millsaps

**MONTHLY FINANCE REPORT**  
**February 2023 - 66.6%**

Section 1. General Fund	Budget		Actual		YTD		%
	Total	Previous	February				
Anticipated Revenues by Category							
Ad Valorem Taxes	1,122,231	1,089,400	18,831	1,108,231			98.75%
State Share Revenue	134,360	78,213	5,120	83,333			62.02%
ABC Distribution	200,000	106,000	0	106,000			53.00%
Powell Bill Allocation	93,000	32,736	0	32,736			35.20%
Permits and Fees	9,500	5,932	282	6,214			65.41%
Sales Tax	215,000	138,669	(5,406)	133,263			61.98%
Misc Revs, Govt Grants, Sale of Assets	209,670	90,448	7,989	98,437			46.95%
Capital Reserve Fund/FB	252,836	0	0	0			0.00%
Occupancy Tax	395,000	237,556	43,634	281,190			71.19%
Total	2,631,597	1,778,953	70,451	1,849,404			70.28%
Authorized Expenditures by Department							
Governing Board	19,960	11,537	1,028	12,565			62.95%
Administrative	506,590	346,333	31,166	377,499			74.52%
Public Safety	700,988	467,416	48,105	515,521			73.54%
Fire Protection	98,728	75,988	9,118	85,106			86.20%
Zoning	32,544	17,656	2,280	19,936			61.26%
Parks & Rec	194,862	70,433	4,619	75,052			38.52%
Public Works	619,925	385,957	29,629	415,586			67.04%
Powell Bill	63,000	64,950	0	64,950			103.10%
Tourism Development Authority	395,000	237,556	43,634	281,190			71.19%
Total	2,631,597	1,677,826	169,580	1,847,406			70.20%



**MONTHLY FINANCE REPORT**  
**February 2023 - 66.6%**

Section 2. Enterprise Fund	Budget		Actual		YTD	100%
	Total	Previous	February			
Anticipated Revenues by Category						
Water Operating Revenues	256,500	151,375	27,219	178,594	69.63%	
Water Taps and Connections	6,000	4,000	0	4,000	66.67%	
Non Operating Revenues	450	110	100	210	46.67%	
Capital Reserve for Capital Outlay	46,671	0	0	0	0.00%	
Grant Project Ordinance (ARP)	68,838	34,419	0	34,419	50.00%	
<b>Total</b>	<b>378,459</b>	<b>189,904</b>	<b>27,319</b>	<b>217,223</b>	<b>57.40%</b>	
Authorized Expenditures by Department						
Water-Operating	197,935	147,611	16,935	164,546	83.13%	
Non Operating	31,471	18,358	2,623	20,981	66.67%	
Capital Outlay	42,000	70,185	9,065	79,250	188.69%	
Capitap Reserve	38,215	0	0	0	0.00%	
Grant Project Ordinance (ARP)	68,838	24,160	0	24,160	35.10%	
<b>Total</b>	<b>378,459</b>	<b>260,314</b>	<b>28,623</b>	<b>288,937</b>	<b>76.35%</b>	